



Recognize. Respond. Refer. Report.

***OTC Cares* and the Behavioral Intervention Team**

OTC Cares is



Recognize. Respond. Refer. Report.

- Counseling Services
- Safety & Security
- Dean Of Students
- Disability Support Services
- Equity and Compliance
- **Behavioral Intervention Team (BIT)**



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Behavioral Intervention Team Mission

To provide a systematic response to identify students whose behavior is of concern in order to support student success and to assist in protecting the health, safety, and welfare of our OTC community.



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Behavioral Intervention Team Goals

- Prevent crises before they occur
- Ensure that students whose behavior is of concern are contacted through follow-up processes
- Create a unified reporting and tracking system

In the Event of an Emergency:



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OTC's BIT does not function as an emergency notification system.

The BIT plays a secondary role to all urgent circumstances and should be contacted only after initial emergency notifications are made.

BIT members are:

CORE TEAM:

Joyce Bateman, BIT Chair, Assistant Dean of Students

batemanj@otc.edu

Karla Gregg, BIT Vice-Chair, Dean of Students

greggk@otc.edu

Scott Leven, College Director of Safety and Security

levens@otc.edu

Julie Edwards, College Director of Equity and Compliance

edwardsj@otc.edu

Loren Lundstrom, Dean of Student Development

lundstrl@otc.edu

EXPANDED TEAM:

Susan Blakey, Assistant Director High School Programs

blakeys@otc.edu

Jill Colony, Secretary to Dean of Technical Education

colonyj@otc.edu

Ronda Jones, Nursing Faculty

jonesro@otc.edu

Kelly Miller, Psychology Faculty

millerk@otc.edu

Matt Brown, Assistant Coordinator Title IX

brownma@otc.edu

David Mrad, Forensic Evaluator and Consultant to the BIT

mradd@otc.edu



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How Can You Help?



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✓ RECOGNIZE

✓ RESPOND

✓ REFER

✓ REPORT

Types of Behavior



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Behaviors of Discomfort or Annoyance



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- Staring
- Not picking up on social cues
- Interrupting
- Asking a lot of questions
- Talking about things that are not relative to class
- Standing too close
- Being disrespectful or rude
- Threatening to sue
- Monopolizing your time
- Crying
- Not engaging in class
- Answering phone, texting, talking while in class
- Sending excessive amounts of email to you
- Demanding to speak with your supervisor

Disruptive Behaviors and Indicators



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- Yelling or being excessively loud
- Distracting to other students
- Excessive hygiene concerns
- Under the influence of substances
- Refusing to leave or cooperate
- Destruction of property
- Not complying with instructions
- Escalating low-level behaviors

Threatening/Concerning Behaviors and Indicators



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- Acts of physical aggression
- Threats of violence
- Bringing weapons to campus
- Aggression through social media sites
- Articulation of depression, hopelessness or harm
- Mention of violence as a way to solve problems
- Hostility, lack of empathy
- Expressions of anger/agitation/inability to cope
- Reports of abuse, domestic violence, sexual assault

How Do You Respond?



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- Approach with an attitude of caring.
- Speak to the student privately, not in front of his/her peers.
- Express genuine concern and listen carefully.
- Establish professional boundaries in what you can and cannot provide the student.
- Suggest resource(s) based on student's need.
- If you feel safe, offer to walk the student to the resource that is needed.
- Make appropriate referrals.



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**When a tragedy occurs,
two questions will
be asked of us:**

What did you know?

What did you do?



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Additional Concerns

- Homeless
- Hungry
- Report of being in a violent relationship
- Report of stalking or sexual assault
- Serious financial concerns
- Legal issues
- Physical health concerns
- Academic struggles

Reporting



Recognize. Respond. Refer. Report.

Please report as soon as possible!


Simply state the facts, avoid personal judgments. If the situation doesn't feel right, report it.

Include a descriptive narrative in the incident report describing what was stated or what occurred. You may cut and paste email correspondence and attach scanned documents.


Your gut instinct is accurate, trust it.

otccares@otc.edu


start here go anywhere




GETTING STARTED




PAY FOR COLLEGE



REGISTER FOR CLASSES




APPLY ONLINE



CLASS SCHEDULES



DEGREES & PROGRAMS



STUDENT RESOURCES



OTC CARES



SEARCH

OTC CARES

[Administration](#) | [Administrative Services](#) | [Safety & Security](#)



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OTC Cares

OTC Cares is a set of resources that have been established to protect the health and safety of our community at OTC. Maintaining a safe environment allows students to focus on their education and get the most out of their time at the College.



[Behavioral Intervention Team](#)

The BIT is designed to reach out to students who seem to be hurting or struggling, and to help maintain a safe campus by intervening when potential red flag behaviors are identified. Reporting the issues of concern can assist the BIT in connecting students with the appropriate resources.

FUTURE STUDENTS

ADMISSIONS

WORKFORCE DEVELOPMENT

OTC FOUNDATION

NEWS & INFORMATION

CURRENT STUDENTS

PROGRAMS

FINANCIAL AID

ABOUT OTC

EMPLOYMENT

OTC ONLINE

CAMPUSES / LOCATIONS

ADMINISTRATION

- Office of the President
- Board of Trustees
- Policies and Procedures
- Academic Affairs
- Administrative Services
 - Bookstore
 - Human Resources
 - Procurement & Print Shop
 - Facilities & Grounds
 - Safety & Security
 - OTC Dental Hygiene Clinic
 - OTC Health & Wellness Clinic
 - Tobacco-Free Institution

Use this form to submit concerns and/or to report an incident. If this situation requires immediate attention, please contact OTC's Safety & Security office at (417)447-6911.

Background Information

Your full name:

Your position/title:

Your phone number:

Your email address:

Email me a copy of this report

Your physical address:

* Nature of this report:

Urgency of this report:

* Date of incident:



must be formatted YYYY-MM-DD

Time of incident:

:

:

* Location of incident:

Specific location:

Involved Parties

Please list the person(s) of concern or otherwise involved (excluding yourself), including as many of the listed fields as you can provide. For non-students, please list a SSN or Drivers License number in the block labeled SID (Student ID#) if available. **The most important fields are the name, ID number and contact information.**

Name or Organization

====[Select Gender]====

====[Select Role]====

ID Number

DOB (YYYY-MM-DD)

Phone number

Email address

Address

Add another person

What happens when I submit a report?



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1. You will receive a confirmation that the report has been received.
2. The report will be delivered to appropriate BIT member(s) based on the nature of information contained in the Incident Report.
3. The BIT members will determine the next course of action based on factual data received.
4. The BIT will remain in contact with the reporter whenever possible.
5. When appropriate, the BIT members will offer resources to the student.
6. The BIT members will monitor the situation weekly—daily, if necessary.

How Can I Learn More?



Recognize. Respond. Refer. Report.

- **Participate in Professional Development opportunities:**
 - ***Effectively Responding to the Unexpected in the Classroom***
A workshop designed specifically for faculty
 - ***Responding to the Unexpected***
A workshop designed specifically for staff
 - ***OTCCares sessions to help you Recognize, Respond, Refer and Report***
 - ***Sessions provided by OTC's Safety & Security Department***
 - **Webinars sponsored by OTC's BIT**
 - **Green Dot Bystander Intervention trainings**
- **Visit our website: otc.edu/otccares**
- **Email us at otccares@otc.edu**
- **Contact any member of the BIT directly via email or phone: 417-447-6697**



OTC *Cares*

Recognize. Respond. Refer. Report.

You can help keep OTC safe.

otc.edu/otccares